

Final Evaluation Documentation Checklist

Chapter 31: Mid-Point and Final Evaluations

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- ☐ Every formal evaluation includes specific, dated examples — not general impressions
 - ☐ Any concern raised at midterm appears, consistently, in the final evaluation if it persisted
 - ☐ If a student is at risk of failing, this was documented in writing well before the final week
 - ☐ The student had a real opportunity to respond to concerns before the final grade was set
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From The Clinical Faculty Complete Field Guide: Ready-to-Use Tools, Scripts, and Evidence-Based Guidance for Every Stage of the Clinical Rotation.

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